



Dear Prospective Vendor,

It is that time of year again - time to think Islandfest! Our weekend event features arts & crafts, a fine arts show, children's activities, a midway, live music, a parade, classic car show, Friday evening fireworks, historical tours, aircraft displays, Island Cup Soccer Tournament and so much more... and this is your opportunity to get in front of over 25,000 attendees!

Currently, the Grosse Ile Festival Commission is accepting vendor applications for the 2016 Islandfest which will take place May 20th through May 22nd.

To assist the Festival Commission with the vendor selection process, we are requiring all prospective vendors to complete and return the enclosed application as soon as possible. Returning vendors will get a chance to reserve their space again this year. Returning vendors will need to have their application in by February 19, 2016 to secure their spot. We will open up available spots starting February 22, 2016. All applicants will be notified of acceptance no later than April 25, 2016. The Festival Commission and Grosse Ile Township reserve the right to make the final decision on who will be allowed to participate.

If you are interested, please fill out and return the attached application along with all the other required documentation notated within the application. Incomplete applications **without** payment and will not be considered. Please note that there are no refunds after acceptance.

Food Vendors are required to also submit a copy of your liability insurance in the amount of one million dollars with Grosse Ile Township and the Grosse Ile Airport named as additional insured's.

If you have questions or require further information about the Islandfest, please visit [www.Islandfestgrosseile.com](http://www.Islandfestgrosseile.com) or call Grosse Ile Recreation Department at (734) 675-2364. We appreciate your interest.

Sincerely,

Chad Novak, Festival Chairperson  
Brandy Boyd, Recreation Director

**Grosse Ile IslandFest**  
P.O. Box 185 Grosse Ile MI 48138  
Phone: (734) 675-2364 Fax (734) 692-9691  
[www.Islandfestgrosseile.com](http://www.Islandfestgrosseile.com)



# FOOD VENDOR APPLICATION

**2016**

Friday, May 20<sup>th</sup> 4:00pm- Midnight  
Saturday, May 21<sup>st</sup> 11:00am- Midnight  
Sunday, May 22<sup>nd</sup> 10:00am-4:00pm

<b>OFFICE USE ONLY</b>
Date Rcvd _____
Accepted _____
Space # _____

*Returning Vendors Can Guarantee Their Spot by February 19, 2016  
New Applications will be Accepted Starting February 22, 2016  
Absolute Application Deadline April 4, 2016 if Space Allows*

PLEASE COMPLETE AND RETURN THIS APPLICATION WITH PAYMENT DETAIL DRAWINGS, ELECTRICAL REQUIREMENTS, CURRENT PERMITS AND LICENSES, PROOF OF INSURANCE AND MENU. ONLY COMPLETED APPLICATIONS WILL BE CONSIDERED. THIS APPLICATION DOES NOT IMPLY ACCEPTANCE TO PARTICIPATE IN ISLANDFEST.

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Business Name: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

License plate of vehicle used at show \_\_\_\_\_ Federal Tax ID \_\_\_\_\_

We often receive calls from the press or potential customers. May we give them your name and number? Yes \_\_\_\_\_ No \_\_\_\_\_

**FEE SCHEDULE**

Booth fee	\$450	_____
Electrical Fee	\$50 (add \$25 for 220 amp)	_____
Water Fee	\$50	_____
<b>Total \$</b>		_____

Water needs \_\_\_\_\_

Electrical requirements: \_\_\_\_\_

Comments on booth placement (if possible, we will comply): \_\_\_\_\_

IN CONSIDERATION OF INCLUSION AS A PARTICIPANT IN ISLANDFEST AND OTHER GOOD AND VALUABLE CONSIDERATION RECEIPT WHICH IS HEREBY ACKNOWLEDGED, PARTICIPANT AGREES TO INDEMNIFY AND HOLD HARMLESS GROSSE ILE TOWNSHIP, THE FESTIVAL COMMISSION, ITS MEMBERS, AGENTS, EMPLOYEES, REPRESENTATIVES, ASSIGN FROM AND AGAINST ANY AND ALL LIABILITY, LOSS, COST, DEMANDS, CLAIMS, FINES, DEBTS, OR JUDGMENTS THAT PARTICIPANT OR PARTICIPANT'S MEMBERS, PERFORMERS, EMPLOYEES, INDEPENDENT CONTRACTORS AND/OR VOLUNTEERS MAY SUSTAIN AS A RESULT OF OR ARISING FROM PARTICIPANT'S INVOLVEMENT IN ISLANDFEST.

**ACCEPTANCE: I HAVE READ, UNDERSTAND AND ACCEPT ALL INFORMATION REGARDING PARTICIPATION IN ISLANDFEST AND I AGREE TO ABIDE BY THE RULES AND REGULATIONS.**

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

*Note: Submission of a signed application shall constitute agreement with all the terms and conditions of this application. Please keep a copy of this sheet for your records. Applicants will be notified of acceptance no later than April 25, 2016. No refunds after acceptance.*

**Mail completed application and payment to: GROSSE ILE ISLANDFEST PO BOX 185 GROSSE ILE, MI 48138**

## FOOD VENDORS RULES & REGULATIONS

**APPLICATIONS:** All applicants must qualify under applicable state, county and township laws and regulations and must obtain any and all required permits, licenses, and certifications.

**ALL APPLICATIONS MUST INCLUDE THE FOLLOWING INFORMATION TO BE CONSIDERED COMPLETE:**

- All applications must be submitted with payment no later than **5pm on April 4, 2016.**
- Detailed drawing of your space which should include overhangs, trailer tongues, ice machines, refrigerators, storage containers, tables, and cooking area.
- Include all electrical requirements.
- Current permits and licenses.
- Proof of insurance in the amount of \$1 million with Grosse Ile Township and Grosse Ile Municipal Airport as additionally named insured.
- Copy of menu.
- All information must be current, "SAME AS LAST YEAR" will not be accepted.

**ACCEPTANCE:** The applicant acknowledges decisions with request to applications, will be necessarily subjective and applicant specifically waives, releases, and hold harmless, the Festival Commission, Grosse Ile Airport Commerce Park Commission and Grosse Ile Airport Advisory Committee, and Grosse Ile Township, from any claims, actions, or damages arising out of an application denial.

**ASSUPTION OF RISK:** All vendors participating in the festival do so at their own risk. This assumption of risk includes that associated with wind, rain, hail, lightening, floods, or other acts of God. Therefore damage to property, illness or injury, by vandals, patrons, fellow participants, or sponsors are at the vendors own risk. The Festival Commission, Grosse Ile Township, Grosse Ile Municipal Airport, and its elected officials, employees, agents, and volunteers shall not be liable for any damages to or losses of property, injury to persons.

**BOOTH MAINTENANCE:** Vendor must keep the area clean and free of debris around their booth. There will be a minimum charge of \$100 if the Festival Commission has to clean your space. An additional \$100 will be charged to vendor for dumping grease or waste directly into the sewers. It is the vendors responsibility to secure all trip hazards (i.e. electrical cords, hoses, ropes, etc.).

**DELIVERIES/VEHICLE TRAFFIC:** Upon arrival check-in at the information booth located at the front of the airport hangar. **Set-up will take place on Thursday, May 19<sup>th</sup> 8:00am-8:00pm. No vehicles will be allowed in the hangar. Please bring a dolly or wagon, etc. Assistance will be available. All exhibits/concessions must be set up by Noon on Friday.** Vehicles will not be allowed on festival grounds for delivery or storage during festival hours. Arrangements should be made in advance for the storage of vehicles and trailers. ALL deliveries coming after the opening of the festival each day will have to be brought in by hand. Vehicles parked in unauthorized area will be ticketed or towed at the expense of the owner. Parking permits must be visible in the windshield of your vehicle.

**LIABILITY:** No insurance will be provided by the Festival Commission.

**SANITATION:** Port-a-toilets will be provided throughout the festival area.

**SECURITY:** Security will be provided for observation only after festival closing hours.

**USE OF SPACE:** You are allowed to sell from your booth only – there is no walking around selling goods or distributing literature. Amplifying devices are limited to official use only. No charcoal fires. Drip pans must be under grills. No gas generators allowed unless approved by the Grosse Ile Fire Department. All cooking must be done within the enclosed confines of your booth.

FOR MORE INFORMATION CALL: GROSSE ILE RECREATION DEPARTMENT AT (734) 675-2364